

**GEORGIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS  
OUTSTANDING SCHOOL BUSINESS OFFICIALS AWARD**

Each year the Georgia Association of School Business Officials will recognize an outstanding GASBO member who exemplified professionalism, leadership and innovation in the field of school business management.

An Active Member of GASBO may submit nominations for the Outstanding Business Official to the committee by submitting the following information:

- Nominees for the GASBO Outstanding Business Official Honor must be a current active GASBO member who is employed by a Georgia public school system, Georgia Department of Education or Georgia Department of Audits.
- A description of the nominee's service to their school system, the profession, their colleagues and their communities by completing the official "Nominee Application."
- Three letters of recommendation, at least two of which directly address issues concerning the nominee's activities and career as a school business official. Letters of recommendation from Business Associates (vendors) are discouraged.
- Additional information regarding the nominee, if appropriate, on a separate sheet.
- The completed application and attachments must be submitted to the GASBO President on or before October 16, 2009.
- The committee reserves the right to request additional information on any nominee. Each nomination will be kept valid and on file for two years unless withdrawn by either the nominee or nominating party.
- The GASBO President will assume responsibility to notify the School Superintendent and/or family of the successful candidate and invite them to attend the presentation of the award at the Annual Conference.
- The names of candidates submitted, and the selection of the successful candidate, will be kept in strict confidence.
- The successful candidate will be recognized at the following Southeastern Association of School Business Officials Annual Conference and Exhibits.
- The Georgia SASBO Director will forward the name of the recipient to the SASBO Executive Secretary.

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**NOMINEE APPLICATION**

**Nominee Information:**

Full Name of Nominee (an active GASBO member)

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Position Title \_\_\_\_\_

Current Employer \_\_\_\_\_

Address \_\_\_\_\_

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Previous Employers (List all known)

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Total Years of Service as a School Business Official (estimate if unknown)

\_\_\_\_\_

**Please provide the nominee's superintendent as well as a family contact in the event this nominee is chosen as a recipient.**

Superintendent Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Family Contact \_\_\_\_\_

Telephone Number \_\_\_\_\_

**Nominator Information**

Name of Nominating Individual (an active GASBO member)

\_\_\_\_\_

Position Title \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

**Please return this nomination application, the three letters of recommendation and any additional information to:**

Mr. Mike Jones  
Comptroller  
Coweta County Schools,  
P.O. Box 280  
Newnan, Georgia 30656-4665

All nomination applications must be received by **October 16, 2009**. Applications received after the deadline will be returned. Do not fax nomination applications. **Please fill out next page.**

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*Please provide the Committee with as much information on the Nominee by answering the following questions.*

1. Describe the achievements the individual you are nominating has made to his/her current and prior school district:

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2. Describe the service the individual you are nominating has provided to his/her peers and subordinates either through regional/district chapter service or other formal/informal arenas.

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3. Describe the service the individual you are nominating has made to GASBO.

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4. Describe the community service provided by this individual.

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